

Windward Community College

Upward Bound

A College Preparation & Planning Program

What is Upward Bound?

Upward Bound serves high school students in grades nine through twelve in developing skills & knowledge for college success

Upward Bound students will participate in activities at their school and on college campuses.

What are services & activities of Upward Bound?

- College awareness through self-awareness, exploration, and planning.
- College visits.
- Six-week summer college experience including college classes & dorm life.
- Study skills & academic encouragement.
- Financial aid & scholarship planning.
- Free SAT & ACT Prep classes.
- Cultural & Academic enrichment.

How much does Upward Bound cost?

There is no cost to the student to participate in Upward Bound. Upward Bound is 100% federally funded by the U.S. Department of Education at \$262,500 per year.

Who can participate in Upward Bound?

- New students join in grades 9 & 10.
- Students must be a U.S. citizen or eligible non-citizen.
- Students must have earned a 2.5 GPA.
- Students attend Castle, Kahuku, Kailua or Kalaheo High Schools
- Students will be first-generation to earn a bachelor's degree and/or from low-income families.

How can I join Upward Bound?

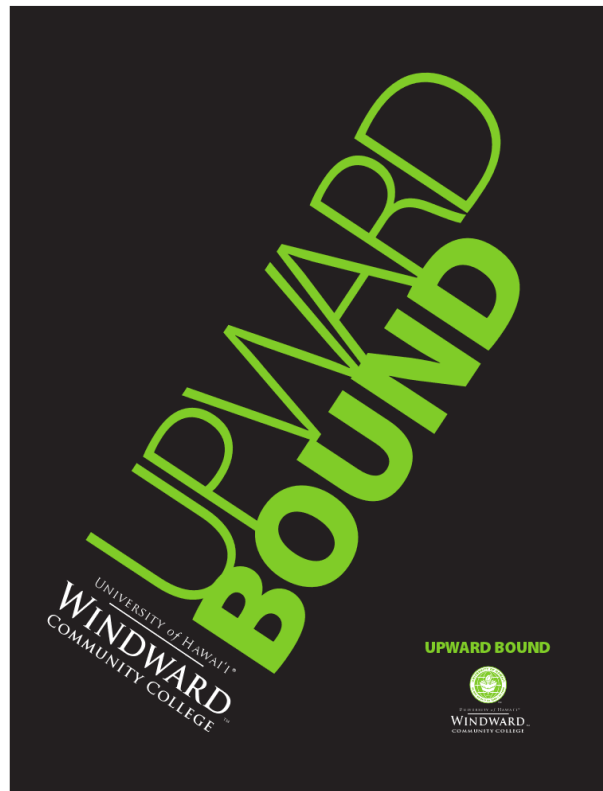
Return the completed Upward Bound application to your school counselor or mail to the address below.

**Upward Bound
Windward Community College
45-720 Kea'ahala Road
Kaneohe, HI 96744
235-7488 or ubwcc@hawaii.edu**



UNIVERSITY of HAWAII*

WINDWARD
COMMUNITY COLLEGE



WINDWARD UPWARD BOUND

Application Packet

Final Deadline: November 2, 2012.

Please return completed application packet to either:

Windward Upward Bound, 45-720 Kea'ahala Rd, Kaneohe, HI, 96744, or to:

Castle High School – Nelson Chee and Amanda Miyamoto –
College and Career Center Room 38
Kalaheo High School – April Inouye – College and Career
Center Room H208
Kahuku High School – Raynae Fonoimoana – College and
Career Center room Y103
Kailua High School - Dawn Fraser – College and Career
Center room CCC

Questions? Please contact Upward Bound at 235-7488 or
ubwcc@hawaii.edu

Application Packet Checklist:

- Completed & signed **Participant Application form.**
- Completed & signed **Parent Application form.** (Two-sided)
- Release form** signed by student and parent/guardian.
- Student Questionnaire with Personal Statement.**
- Adult Recommendation form.** (Two-sided)
- Counselor Recommendation form.** (Two-sided)
- Copy of **signed federal (not Hawaii) tax return from 2011** or (if taxes were not filed) verification of monthly benefits from appropriate agency such as TANF or social security.
- Copy of your **current grade report from 1st quarter** (9th & 10th graders) and **high school transcript** (10th graders).

Application process:

- Reviewing of applications and scheduling of interviews are on a rolling basis. Please give us a call if you haven't been notified within two weeks of sending your application.
- November 2nd , 2012 – Final Application Deadline
- October 1st – December 2012 – Reviewing and interviewing applicants
- December 2012 – Acceptance letters will be sent
- January 2013 – new students begin Upward Bound activities.

Final Deadline: November 2, 2012

**Windward Upward Bound
Participant Application Form**
PLEASE PRINT

① Name: _____
Last First Middle Initial

② Address: _____
Street City Zip

③ **Contact Info:** _____
Home Phone Student Cell Student Email Address
_____ Mom Cell Dad cell Parent email address

④ Birthday: _____ Age: _____ SSN: _____
Month/Day/Year (required by the U.S. Department of Education)

⑤ Gender: Male Female School: _____ Grade: _____ Counselor: _____

⑥ Student's Citizenship Status **(Check 1 Only):**

- Citizen of the US National of the US
 Permanent Resident of the US None of these apply

If you are a permanent or conditional resident of the US please provide your alien registration number:
A- _____ (Green card)

⑦ Are you a ward of the state, foster child, or receive services from the Department of Human Services?
 YES If yes, case worker's name: _____
 NO Case worker's phone number: _____

⑧ Ethnic / Racial background (check all that apply):

- _____ American Indian/Alaskan Native _____ Hispanic or Latino
_____ Asian _____ White
_____ Black or African American _____ Native Hawaiian
_____ Pacific Islander

READ CAREFULLY: I am applying for the Windward Upward Bound Program. I understand that the purpose of the program is to help me succeed in school and to plan and prepare to enroll in a post-secondary institution (college). If accepted, I will participate in mandatory academic year sessions and activities provided by the Windward Upward Bound Program as well as the summer college residential program. I am expected to stay a member of this program until I graduate high school. I understand that unsatisfactory behavior or failure to participate in all aspects of the program can result in my dismissal.

Applicant's Signature

Month / Day / Year

Parent Application Form - PLEASE PRINT

Name of Student

To parent or legal guardian: the Privacy Act protects the personal information given to Windward Upward Bound. The U.S. Dept. of Education has the authority to gather such information (20USC 1231a). No one may see the information unless they work with or for the Windward Upward Bound Program or are specifically authorized to see it. The information is necessary to determine if your child is eligible to participate in the Windward Upward Bound Program and helps the U.S. Dept. of Education measure his / her success. Your child is not eligible for any services unless the information is provided.

◆ **Father / Male Guardian**

Name: _____
Last First Middle

Employer _____
Info: Employer Occupation

Work Phone: _____

Please identify type of college degree completed by father/adopted parent.

- Bachelor's Degree or higher _____
 Associate's Degree _____
 None of the Above _____
Name of Institution

◆ **Mother / Female Guardian**

Name: _____
Last First Middle

Employer _____
Info: Employer Occupation

Work Phone: _____

Please identify type of college degree completed by mother/adopted parent.

- Bachelor's Degree of higher _____
 Associate's Degree _____
 None of the Above _____
Name of Institution

4. Does your child receive free or reduced lunch? YES NO

5. What **federal** (not Hawaii) income tax form did you file for year 2011?

Federal Tax Form:

1040 1040A 1040EZ Telefile

Did Not File (Please submit statement as to why you did not file income tax. (This can be as simple as: *I did not file federal taxes in 2011 because I did not earn enough money.*)

A copy of your federal (not Hawaii) tax form is required by the U.S. Department of Education. If taxes were not filed, verification of monthly benefits from appropriate agency such as TANF or social security should be included. Paycheck stubs or W-1 forms are not required.

6. I am the foster parent of this child (circle) Yes No

7. In what language do you speak to your children at home? Primary? _____

Secondary? _____

THIS FORM HAS TWO SIDES. PLEASE COMPLETE AND SIGN THE OTHER SIDE OF THIS DOCUMENT.

I fully support my child’s application for admission into the Windward Upward Bound Program. I agree to participate in Upward Bound events with my child. I further agree that if my child is admitted to the program, I will participate in the meetings organized by the program, as required, and aid my child in attending all Windward Upward Bound functions.

I hereby grant permission to the personnel of my child’s school, including college, to provide copies of transcripts, test scores, and academic progress reports to the staff of the Windward Upward Bound Program.

I hereby grant permission to use photo and video of my child taken at Upward Bound events to help promote Upward Bound activities to the community, including the WCC Upward Bound website.

I certify that the above information true and complete to the best of my knowledge. I am also aware that that information provided must be verified upon request. I will provide documentation of income (i.e. copies of tax returns, TANF benefits, etc.) to comply with federal guidelines of the Windward Upward Bound Program.

Father (Guardian) Signature _____ Date _____

Mother (Guardian) Signature _____ Date _____

Office Use Only				Initials: _____
<input type="checkbox"/> LIFG	<input type="checkbox"/> LI	<input type="checkbox"/> FG	<input type="checkbox"/> OTHER	Date: _____
_____	Interview Date	_____		
_____	Accepted	(Staff signature & Date: _____)		
_____	Not accepted	(Staff signature & Date: _____)		

Windward Community College Upward Bound
Academic Release Form

Release
Signed by Parents or Guardians

Name of Student

Student Social Security Number

_____ High School has my permission to release to Windward Community College's Upward Bound Program information concerning my son / daughter, including copies of his / her academic records and test scores.

Signature (Parent or Guardian) _____

Date _____

Release
Signed by Student

I understand the Upward Bound Program is required by the U.S. Department of Education to track my progress as a college student until I graduate from college.

The Windward Community College Upward Bound Program has my permission to access my college academic record to the extent necessary to comply with federal follow-up requirements. This will involve looking at my college admissions, registration and transcripts each year.

Signature of student _____

Date _____

Student Questionnaire & Personal Statement
PLEASE PRINT

Please answer each question honestly and clearly. Use additional paper if needed.

1. How did you hear about Upward Bound?

2. What Saturday commitments do you have or plan to have in the future?

3. Why would you like to participate in the Windward Upward Bound Program?

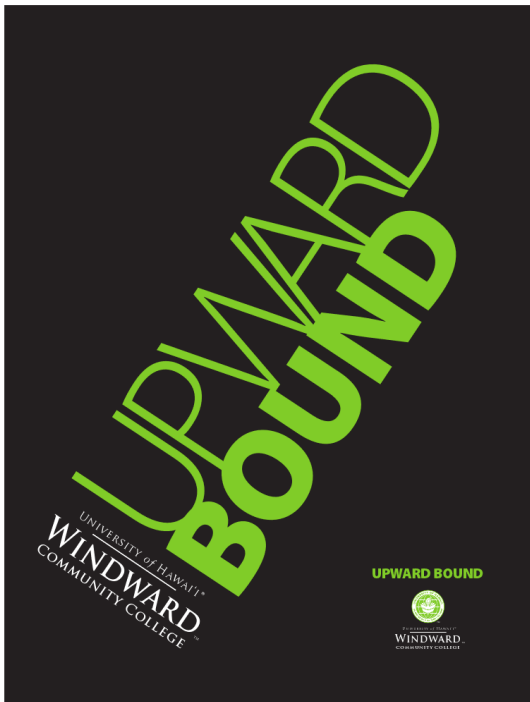
4. Do you presently have a part-time job? (Circle) Yes No

If yes, number of hours per week _____

What days do you work? _____

5. **On a separate sheet of paper** write a detailed, essay style personal statement. The statement should be at least 5 paragraphs in length. Please include information about:

- your family background: parents, siblings, home life, etc.
- your present feelings about school: activities, favorite class, etc.
- your short-term and long-term goals: academic, career, college, etc.
- how you plan to achieve these goals



WINDWARD UPWARD BOUND

ADULT RECOMMENDATION FORM (page 1)

Deadline: November 2, 2012

This form should be completed by a non-relative. Examples include a middle school or high school teacher, clergy person, activity leader, coach, supervisor, or other non-relative adult.

Please return completed recommendation form to student or mail to:
Windward Upward Bound, 45-720 Kea'ahala Rd, Kaneohe, HI 96744

Questions? Please contact Upward Bound at 235-7488 or
ubwcc@hawaii.edu

What is Upward Bound?

Upward Bound serves high school students in grades nine through twelve in developing skills & knowledge for college success. Upward Bound students will participate in college-planning activities at their school and on college campuses.

What are services & activities of Upward Bound?

- College awareness through self-awareness, exploration, and planning.
- College visits
- Six-week summer college experience including college classes & dorm life.
- Study skills & academic encouragement
- Financial aid & scholarship planning
- Free SAT & ACT Prep classes
- Cultural & Academic enrichment

How much does Upward Bound cost?

There is no cost to the student to participate in Upward Bound. Upward Bound is 100% federally funded by the U.S. Department of Education at \$262,500 per year.

Adult Recommendation Form (page 2)

Dear Adult Recommender,

We wish to select individuals whose personal attributes and abilities indicate that they have the potential for success in our program and ultimately attend and graduate from college. We would appreciate your candid assessment of the applicant. You may attach additional sheets to this recommendation.

Student: _____ Student Phone #: _____ High School: _____ Grade: _____

This recommendation completed by: _____ Title: _____

Please rate the student on each of the following areas of personal competence:

(Please check the appropriate box)

Grasps fundamental ideas and concepts:	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> N/A
Integrates complex information:	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> N/A
Completes assignments, fulfills contracts:	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> N/A
Accepts constructive criticism:	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> N/A
Assumes responsibility:	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> N/A
Is motivated to achieve:	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> N/A
Has good work habits; is disciplined	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> N/A
Has positive sense of self:	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> N/A
Shows potential for more advanced study:	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> N/A
Has foundation in basic skills:	<input type="checkbox"/> Above Average	<input type="checkbox"/> Average	<input type="checkbox"/> Below Average	<input type="checkbox"/> N/A

Please check one:

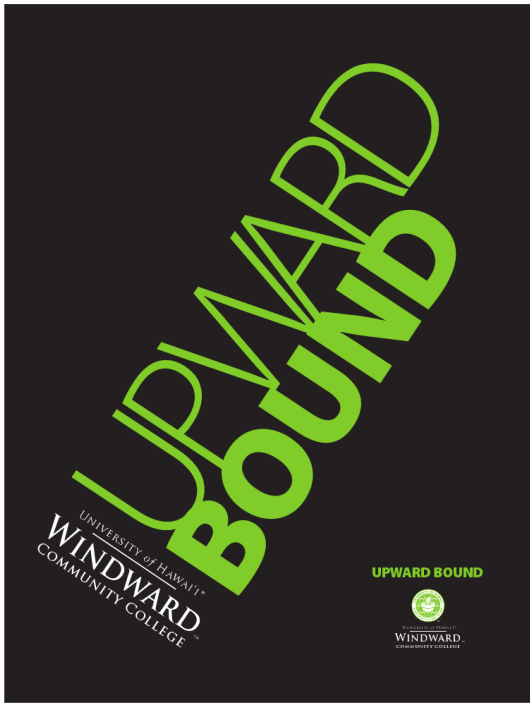
I Highly recommend Recommend Recommend with reservation Do not recommend that this student be admitted to the Windward Upward Bound Program at Windward Community College.

Adult's Statement

Special consideration should be given to this student because:

Signature _____ Date _____

PLEASE RETURN TO STUDENT TO INCLUDE IN APPLICATION PACKET. A SEALED ENVELOPE MAY BE USED.



Windward Upward Bound

Counselor Recommendation Form (page 1)

Deadline: November 2, 2012

Dear counselor:

The Windward Community College Upward Bound program wishes to select individuals whose personal attributes and abilities indicate that they have the potential for success in our program and ultimately attend and graduate from college. We would appreciate your candid assessment of the applicant. You may attach additional sheets to this recommendation.

Student: _____ Phone #: _____ High School: _____ Grade: _____

This recommendation completed by: _____ Phone #: _____

① Please check student's academic program: College Bound Non-College Bound

② Please indicate student's **PRIMARY** academic need by marking one of the choices below.

- | | |
|--|--|
| <p>_____ Low high school grade point average</p> <p>_____ Low achievement test scores</p> <p>_____ Low educational aspirations</p> <p>_____ Interest in careers in math and science</p> <p>_____ Lack of confidence, self-esteem, and / or social skills</p> <p>_____ Low achievement test scores and low educational aspirations</p> <p>_____ Low high school grade point average and low educational aspirations</p> <p>_____ Lack of career goals and / or need for accurate information on careers</p> <p>_____ Low high school grade point average and low achievement test scores</p> <p>_____ Lack of opportunity, support, and / or guidance to take challenging college preparation courses</p> | <p>_____ Limited proficiency in English</p> <p>_____ Rural isolation</p> <p>_____ Predominately low income community</p> |
|--|--|

③ **Please list student's cumulative GPA:** _____

④ **Please include a copy of student's quarter 1 grade report (9th & 10th graders).**

⑤ **Please include a copy of student's high school transcript (10th graders).**

This form has two sides. Please complete side 2.

Counselor Recommendation Form (page 2)

⑥ **Please rate student in the following areas:**

How long have you known the student: One Semester One Year Other

The student's attendance record is: Excellent Good Poor

The student's overall classroom behavior is: Excellent Good Poor

Please check one:

Highly recommend Recommend with reservation Do not recommend

that this student be admitted to the Windward Upward Bound Program at Windward Community College.

Counselor's Statement

Special consideration should be given to this student because:

Signature _____ Date _____

Please return to student to be included in application packet. A sealed envelope may be used.

Please include a copy of student's current grade report (9th & 10th graders) and high school transcript (10th graders).