What is Upward Bound?
Windward Upward Bound is a program to help qualified high school students develop the skills and motivation necessary to succeed in college. Over 65,580 high school students are enrolled in 971 Upward Bound programs nationwide. Throughout the academic year participants will attend once a month academic enrichment sessions on topics such as academic counseling, career options, financial aid, college admissions, SAT preparation, and more. If chosen as a participant in the Windward Upward Bound Program a student will be expected to participate in the program until the completion of high school.

Participants may be invited to attend a six-week summer residential component on a university campus following their successful completion of the academic program year. They will live in a university dormitory, take academic classes (at WCC), participate in a college exploration program, and enroll in elective programs that are stimulating and enriching.

How much does it cost to participate in Windward Upward Bound?
There is no cost to students or families to participate in our program. The U.S. Department of Education and Windward Community College provide funds, facilities, and resources to support Upward Bound.

How do I qualify?
- Student must be a 9th or 10th grader at the time of application.
- Student must be a U.S. citizen or national or permanent resident of the U.S.
- Student must have a cumulative GPA of 2.0 or higher.
- Student must commit to the high school requirements for graduation with a BOE Diploma.*

*BOE graduation requirements include completion of Algebra 2; two of Biology/Chemistry/or Physics; Expository Writing; Senior Project; and minimum of 3.0 GPA.
- Student must show the potential and motivation to be successful in education beyond high school.
- Student’s family income does not exceed guidelines established by the federal government and/or
- Student’s parent(s) have not earned a bachelor’s degree.
- Student must be attending a participating Windward area high school.

How do I apply?
Return the following to your school counselor or mail your materials to the address below.
- Completed, signed, and attached the Participant Application form.
- Completed and attached the Parent Application form signed by parent/guardian. (Two-sided)
- Included and attached the Adult Recommendation form.
- Included and attached the Counselor Recommendation form. (Two-sided)
- Completed and attached the Student Questionnaire with Personal Statement.
- Completed and attached the Release form signed by parent/guardian.
- Attached a copy of signed federal (not Hawaii) tax return from 2008 or (if taxes were not filed) verification of monthly benefits from appropriate agency such as TANF or social security.
- Attached a copy of your high school transcripts – including current grade report - with test scores.

Questions?
Please contact Upward Bound at 235-7476 or kimdung@hawaii.edu.

Send completed applications to:
Windward Upward Bound, 45-720 Kea‘ahala Rd, Kaneohe, HI 96744
Windward Upward Bound
Participant Application Form

PLEASE PRINT

1. Name: ________________________________
   Last First Middle Initial

2. Address: ____________________________
   Street City Zip

3. Contact Info: __________________________
   Home Phone ________________
   Student Cell ________________
   Student Email Address __________
   Parent Cell ________________
   Parent Email Address __________

4. Birthday: ____________________________
   Age: ______ SSN: _______ _______ _______
   Month/Day/Year

5. Gender:  □ Male  □ Female
   School: ____________________________
   Grade: ______  Counselor: ________

6. Student's Citizenship Status (Check 1 Only):
   □ Citizen of the US  □ National of the US
   □ Permanent Resident of the US  □ None of these apply

If you are a permanent or conditional resident of the US please provide your alien registration number:
   A- ____________________________ (Green card)

7. Are you a ward of this state, foster child, receive services from the Department of Human Services?
   □ YES  If yes, case worker's name: ____________________________
   □ NO  Case worker's phone number: ____________________________

8. Ethnic / Racial background (check all that apply):
   _____ American Indian/Alaskan Native   _____ Hispanic or Latino
   _____ Asian   _____ White
   _____ Black or African American   _____ Native Hawaiian / Pacific Islander

9. Select from the list all services that can help you succeed in school
   (A) Academic guidance / planning
   (B) Personal and career counseling
   (C) Career shadowing / mentoring
   (D) Tutoring – Subject:__________________________
   (E) Exposure to college campuses
   (F) College exploration / selection
   (G) College financial aid resources
   (H) College entrance exam preparation
   (I) Life skills workshops
   (J) GED information
   (K) Volunteer activities
   (L) Other:__________________________

READ CAREFULLY: I am applying for the Windward Upward Bound Program. I understand that the purpose of the program is to help me succeed in school and to plan and prepare to enroll in a post-secondary institution (college). If accepted, I will participate in mandatory academic year sessions and activities provided by the Windward Upward Bound Program as well as the summer college residential program. I am expected to stay a member of this program until I graduate high school. I understand that unsatisfactory behavior or failure to participate in all aspects of the program can result in my dismissal.

Applicant's Signature ____________________________  Month / Day / Year ____________________________
Parent Application Form - PLEASE PRINT

Student Social Security Number
Name of Student

To parent or legal guardian: the Privacy Act protects the personal information given to Windward Upward Bound. The U.S. Dept. of Education has the authority to gather such information (20USC 1231a). No one may see the information unless they work with or for the Windward Upward Bound Program or are specifically authorized to see it. The information is necessary to determine if your child is eligible to participate in the Windward Upward Bound Program and helps the U.S. Dept. of Education measure his / her success. Your child is not eligible for any services unless the information is provided.

- Father / Male Guardian

Name: ____________________________
Last Name: ___________________ Middle Name: ___________________ First Name: ___________________

Employer Info: Employer Occupation

Work Phone: _______________________

Please identify type of college degree completed by father/adopted parent.
☐ Bachelor's Degree or higher
☐ Associate's Degree
☐ None of the Above

Name of Institution

- Mother / Female Guardian

Name: ____________________________
Last Name: ___________________ Middle Name: ___________________ First Name: ___________________

Employer Info: Employer Occupation

Work Phone: _______________________

Please identify type of college degree completed by mother/adopted parent.
☐ Bachelor's Degree of higher
☐ Associate's Degree
☐ None of the Above

Name of Institution

3. Does your family receive any welfare/TANF benefits from the Department of Human Services?
☐ YES ☐ NO

4. What federal (not Hawaii) income tax form did you file for year 2008?

Federal Tax Form:
☐ 1040 ☐ 1040A ☐ 1040EZ ☐ Telefile
☐ Did Not File (Please submit statement as to why you did not file income tax for 2008.)

A copy of your federal (not Hawaii) tax form is required by the U.S. Department of Education. If taxes were not filed, verification of monthly benefits from appropriate agency such as TANF or social security should be included. Paycheck stubs or W-1 forms are not required.

5. I am the foster parent of this child (circle) ☐ Yes ☐ No

6. In what language do you speak to your children at home? Primary? ____________________________

Secondary? ____________________________

7. Why do you feel your child wants to participate in the program? ____________________________

THIS FORM HAS TWO SIDES. PLEASE COMPLETE AND SIGN THE OTHER SIDE OF THIS DOCUMENT.
I fully support my child’s application for admission into the Windward Upward Bound Program. I agree to participate in recruitment events with my child. I further agree that if my child is admitted to the program, I will participate in the meetings organized by the program, as required, and aid my child in attending all Windward Upward Bound functions.

I hereby grant permission to the personnel of my child’s school, including college, to provide copies of transcripts, test scores, and academic progress reports to the staff of the Windward Upward Bound Program.

I hereby grant permission to use photo and video of my child taken at Upward Bound events to help promote Upward Bound activities to the community, including the WCC Upward Bound website.

I certify that the above information true and complete to the best of my knowledge. I am also aware that that information provided must be verified upon request. I will provide documentation of income (i.e. copies of tax returns, TANF benefits, etc.) to comply with federal guidelines of the Windward Upward Bound Program.

Father (Guardian) Signature ____________________________ Date __________________

Mother (Guardian) Signature ____________________________ Date __________________

☐ LIFG ☐ LI ☐ FG ☐ OTHER

Office Use Only

Initials: __________________ Date: __________________

Accepted (Staff signature & Date: __________________)

Not accepted (Staff signature & Date: __________________)

Last modified: 9/18/09
Windward Upward Bound
Release Form

Name of Student

Student Social Security Number

________________________ High School has my permission to release to
Windward Community College's Upward Bound Program information
concerning my son / daughter, including copies or his / her academic records
and test scores.

Signature (Parent or Guardian) _________________________________

Date _________________________________

I understand the Upward Bound Program is required by the U.S. Department of Education to
track my progress as a college student until I graduate from college.

The Windward Community College Upward Bound Program has my permission to access my
college academic record to the extent necessary to comply with federal follow-up requirements.
This will involve looking at my college admissions, registration and transcripts each year.

Signature of student _________________________________

Date _________________________________
Student Questionnaire & Personal Statement
PLEASE PRINT

Please answer each question honestly and clearly. Use additional paper if needed.

1. What Saturday commitments do you have or plan to have in the future?
   ____________________________________________________________
   ____________________________________________________________

2. Why would you like to participate in the Windward Upward Bound Program?
   ____________________________________________________________
   ____________________________________________________________

3. Do you feel your grades in school accurately reflect your potential? If so, what do you think the program can do to assist you? If not, what do you think it will take for you to do better in school?
   ____________________________________________________________
   ____________________________________________________________

4. Do you presently have a part-time job? (Circle) Yes  No
   If yes, number of hours per week ____________________________
   What days do you work? _________________________________

5. On a separate sheet of paper write a detailed, essay style personal statement. The statement should be at least 5 paragraphs in length. Please include information about:
   ➢ your family background
   ➢ your present feelings about school
   ➢ your short-term and long-term goals
   ➢ how you plan to achieve these goals
   ➢ What qualities do you possess that would make you a good Windward Upward Bound participant?
Adult Recommendation Form
(PLEASE TYPE OR PRINT)

This form should be completed by a non-relative. Examples include a middle school or high school teacher, clergy person, activity leader, or other non-relative adult.

Student: ____________________  High School: ____________________  Grade: ____________________

This recommendation completed by: ____________________  Title: ____________________

Please rate the student on each of the following areas of personal competence:

(Please check the appropriate box)

Grasps fundamental ideas and concepts:  [ ] Above Average  [ ] Average  [ ] Below Average  [ ] N/A
Integrates complex information:  [ ] Above Average  [ ] Average  [ ] Below Average  [ ] N/A
Completes assignments, fulfills contracts:  [ ] Above Average  [ ] Average  [ ] Below Average  [ ] N/A
Accepts constructive criticism:  [ ] Above Average  [ ] Average  [ ] Below Average  [ ] N/A
Assumes responsibility:  [ ] Above Average  [ ] Average  [ ] Below Average  [ ] N/A
Is motivated to achieve:  [ ] Above Average  [ ] Average  [ ] Below Average  [ ] N/A
Has good work habits; is disciplined  [ ] Above Average  [ ] Average  [ ] Below Average  [ ] N/A
Has positive sense of self:  [ ] Above Average  [ ] Average  [ ] Below Average  [ ] N/A
Shows potential for more advanced study:  [ ] Above Average  [ ] Average  [ ] Below Average  [ ] N/A
Has foundation in basic skills:  [ ] Above Average  [ ] Average  [ ] Below Average  [ ] N/A

Please check one:

I [ ] Highly recommend  [ ] Recommend  [ ] Recommend with reservation  [ ] Do not recommend that this student be admitted to the Windward Upward Bound Program at Windward Community College.

Adult's Statement

Special consideration should be given to this student because:

__________________________________________________________

Signature  ____________________  Date ____________________

PLEASE RETURN TO STUDENT TO INCLUDE IN APPLICATION PACKET. A SEALED ENVELOPE MAY BE USED.
Counselor Recommendation Form
(PLEASE TYPE OR PRINT)

Student: ___________________ High School: ___________________ Grade: ___________________

This recommendation completed by: ___________________ Title: ___________________

① Please check student's academic program:  [ ] College Bound  [ ] Non-College Bound

② Please indicate student's **PRIMARY** academic need by marking one of the choices below.
   ___ Low high school grade point average  ___ Limited proficiency in English
   ___ Low achievement test scores  ___ Rural isolation
   ___ Low educational aspirations  ___ Predominately low income community
   ___ Interest in careers in math and science
   ___ Lack of confidence, self-esteem, and / or social skills
   ___ Low achievement test scores and low educational aspirations
   ___ Low high school grade point average and low educational aspirations
   ___ Lack of career goals and / or need for accurate information on careers
   ___ Low high school grade point average and low achievement test scores
   ___ Lack of opportunity, support, and / or guidance to take challenging college preparation courses

③ Please list student's cumulative GPA:  ___________________

④ Please include a copy of student's high school transcript.

⑤ Please include a copy of student's most recent grade report.

⑥ Please indicate any tests taken by the student and the corresponding test scores:

   **High School Aptitude Tests Taken:**

   PSAT  [ ] YES  [ ] NO  If yes, please list score: ___________________
   ACT Plan  [ ] YES  [ ] NO  If yes, please list score: ___________________

   HI State Assessment (8th grade):
   Math:  [ ] MET STANDARDS  [ ] DID NOT MEET STANDARDS
   Reading:  [ ] MET STANDARDS  [ ] DID NOT MEET STANDARDS

⑦ Please rate student in the following areas:
   How long have you known the student:  [ ] One Semester  [ ] One Year  [ ] Other
   The student's attendance record is:  [ ] Excellent  [ ] Good  [ ] Poor
   The student's overall classroom behavior is:  [ ] Excellent  [ ] Good  [ ] Poor

This form has two sides. Please complete and sign the other side of this document.
Please check one:

[ ] Highly recommend [ ] Recommend with reservation [ ] Do not recommend that this student be admitted to the Windward Upward Bound Program at Windward Community College.

Counselor's Statement
Special consideration should be given to this student because:

Signature ___________________________________ Date __________________

PLEASE RETURN TO STUDENT TO INCLUDE IN APPLICATION PACKET.
A SEALED ENVELOPE MAY BE USED.

PLEASE INCLUDE A COPY OF STUDENT'S HIGH SCHOOL TRANSCRIPT (with test scores) AND CURRENT GRADE REPORT.